

**KANNUR UNIVERSITY**

**MINUTES OF THE 3/2020 MEETING OF THE SYNDICATE  
HELD ON 8<sup>th</sup> JUNE 2020**

Place of Meeting : Syndicate Room  
Date : 8<sup>th</sup> June 2020

***Members Present:***

1. Prof. Gopinath Ravindran, Vice-Chancellor
2. Sri.Biju Kandakkai
3. Adv. P Sandosh Kumar
4. Dr. Wilson V.A.
5. Dr. V.P.P. Mustafa
6. Dr. K Sreejith
7. Dr. K. Ajayakumar
8. Dr. T. P. Ashraf
9. Sri. A. Nisanth
10. Prof. P Maheshkumar
11. Sri. M .C Raju
12. Prof. V. Lissy Mathew

Also present : Sri. Mohammed E.V.P, Registrar (I/C)

**MINUTES OF THE 3/2020 MEETING OF THE SYNDICATE HELD ON**

**8<sup>TH</sup> JUNE 2020**

<b>Item No.</b>	<b>Subject</b>				<b>Section</b>
<b>2020.199</b>	Resolved to approve the following minutes of the Selection Committee for the appointment of Asst. Professors/Associate Professors/Professors in the University teaching departments.				<b>Ad.B/C</b>
	Sl. No.	Name of Teaching Post	Dept.	Date of Interview.	
	1.	Associate Professor	Dept. of Library & Information Science	13/3/2020	
	2.	Associate Professor	Dept. of Anthropology	13/3/2020	
	3.	Assistant Professor	Economics	17/3/2020	
	4.	Associate Professor	Mathematics	28/4/2020	
	5.	Associate Professor	Statistics	28/4/2020	
	6.	Assistant Professor	Mass Communication & Journalism	30/4/2020	
	7.	Associate Professor	Molecular Biology	7/5/2020	
	8.	Associate Professor	Geography	7/5/2020	
	9.	Associate Professor	Environmental Studies	18/5/2020	
	10.	Associate Professor	School of Behavioural Science	18/5/2020	
	11.	Associate Professor	School of Pedagogical Science	28/5/2020	
	12.	Professor	Information Technology.	5/6/2020	
	13.	Associate Professor	Information Technology	5/6/2020	
	14.	Assistant Professor (Muslim)	Information Technology.	6/6/2020	
	15.	Assistant Professor (OBC)	Information Technology	6/6/2020.	
	Offer for appointment shall be made only after physical verification of the credentials and other documents submitted by the candidates.				
	Appointment in respect of Sl.No.1 (Dept. of Library & Information Science) in the table will be offered after obtaining remarks from the Standing Counsel.				
	2. Resolved to approve the minutes of the Selection Committee held on 16/3/2020 for the appointment of Security Guards (on daily wage basis) at Mananthavady Campus.				

2020.200	Draft proposal for Statute Amendment, incorporating UGC Regulations 2018. Deferred vide item No.2020.108.  <b>Resolved to obtain clarification from the Govt. whether KSR or UGC Regulation is applicable regarding leave of teachers in the University Depts.</b>	<b>Acad.H</b>
2020.201	Granting additional Guideship in Botany to Dr.Anu Augustine (Research Guide in Life Science), Associate Professor with Dept. of Biotechnology & Microbiology. Dr.Janaki Ammal Campus, Palayad as the centre of research guidance. Deferred vide item No.2020.119.  <b>Resolved to refer the matter to Academic Council.</b>	<b>RD-A</b>
2020.202	Appointment of Asst.Librarian through promotion and the latest Govt. direction regarding strict adherence of UGC Regulations 2010 for filling up the vacancies of Asst. Librarians. Deferred vide item No.2020.149.  <b>Deferred for detailed study in the light of letter received from the Govt dated 6/6/2019 by the Standing Committee on General Affairs, Office &amp; Staff. Further resolved to place all similar cases where promotion has already been granted before the Standing Committee.</b>	<b>Ad.E</b>
2020.203	Reporting the action of the Vice-Chancellor in having sanctioned a) Rs.2,53,350/- (Rupees Two Lakh Fifty Three Thousand Three Hundred and Fifty only) towards wages for Office Attendants and Sweepers, engaged on daily wage basis in various Centralised Valuation Campus during 2019. b) Rs.3,71,600/- (Rupees Three Lakh Seventy One Thousand Six Hundred only) towards the special allowance to the staff members engaged in various CV Camp. c) Rs.2,88,840/- (Rupees Two Lakh Eighty Eight Thousand Eight Hundred and Forty only) towards the incentive/Special Allowance/remuneration to the staff members, engaged in Examination Special Cell, Oct/ Nov. 2019.  <b>Noted.</b>	<b>EG-I</b>
2020.204	1) Reporting the action of the Vice-Chancellor in having sanctioned an amount of Rs.2,88,484/- (Rupees Two Lakh Eighty Eight Thousand Four Hundred and Eighty Four only) for the conduct of UG,PG & B.Ed Examinations (R/I/S)  2)The action taken by the Vice-Chancellor in having sanctioned the expenditure amount Rs.3,71,623/- for conduct of the UG,PG & B.Ed Examinations (R/I/S).  <b>Noted.</b>	<b>EAC-I</b>

2020.205	<p>1) Reporting the action of the Vice-Chancellor in having sanctioned the payment of Rs,4,08,800/- (Rupees Four Lakh Eight Thousand Eight Hundred only) for C-DIT, Thiruvananthapuram, towards printing charges.</p> <p>2) Reporting the action of the Vice-Chancellor in having sanctioned the payment of Rs.7,54,880/- (Rupees Seven Lakh Fifty Four Thousand Eight Hundred and Eighty only) to C-DIT, Thiruvananthapuram, towards the purchase of 40000 Holographic High Security Degree Certificate.</p> <p><b>Noted.</b></p>	<b>EG-III</b>
2020.206	<p>Reporting the payment sanctioned by the Vice-Chancellor</p> <p>a) Rs.6,80,925/- (Rupees Six Lakh Eighty Thousand Nine Hundred and Twenty Five only)</p> <p>b) Rs. 18,92,016/- (Rupees Eighteen Lakh Ninety Two Thousand and Sixteen only, and.</p> <p>c) Rs.18,86,112/- (Rupees Eighteen Lakh Eighty Six Thousand One Hundred and Twelve only)</p> <p>to C-Apt, Kozhikode, towards printing charges of Self-Learning materials</p> <p><b>Noted.</b></p>	<b>SDE-I</b>
2020.207	<p>Reporting the matter of approval of the proposal for the Day Care Centre to be set up in Kannur University.</p> <p><b>Noted. Resolved to collect the expenses from the beneficiaries and infrastructure facilities will be provided by the University. Also resolved to convene a meeting of the Staff Organisations for setting up Staff Welfare Fund in the University.</b></p>	<b>Pl.D B</b>
2020.208	<p>Representation of Kerala State Self-Financing Arts &amp; Science College Management (KSMA) regarding various matters associated with Self Financing Colleges under Kannur University.</p> <p><b>Deferred for detailed study by Self Financing College Monitoring Committee.</b></p>	<b>Acad.A</b>
2020.209	<p>Granting continuation of Provisional Affiliation to the BBA programme at Co-op Arts &amp; Science College, Madayi from the academic year 2015-16 to 2019-20.</p> <p><b>Granted with requisite fee.</b></p>	<b>Acad.A</b>
2020.210	<p>Approval of appointment of Mrs.Fasila.K, Asst. Professor in English, Sir Syed College, Taliparamba.</p>	<b>Acad.H</b>

	<b>Approved.</b>	
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<b>2020.211</b>	Approval of appointment of Dr.Shalima.M.C and Dr.Deepa.G as Asst. Professors in the Dept. of History, Co-op Arts & Science College, Madayi.  <b>Resolved to direct the college to re-submit the proposal for approval in the prescribed score sheet as per UGC Regulation 2018.</b>	<b>Acad.H</b>
<b>2020.212</b>	Condonation of shortage of attendance with fine in respect of Smt.Suma.T.R, a candidate for the Ph.D final examination.  <b>Resolved to condone the shortage of attendance with a fee of Rs.3,000/- (Rupees Three Thousand only).</b>	<b>RD-A</b>
<b>2020.213</b>	Request of Dr.Radhakrishnan N Bellur, Research Guide in Kannada for transferring the centre of his research guidance from Dept. of PG Studies and Research in Kannada, Govt. College, Kasaragod to Dept. of Kannada, School of Indian Languages, Kannur University.  <b>Granted.</b>	<b>RD-A</b>
<b>2020.214</b>	Condoning the delay in submitting the final thesis of Ph.D in respect of Smt.Reshma.P, Part-time Research Scholar in Physics for a period of one year from 1/12/2019 .  <b>Resolved to condone the delay with requisite fee.</b>	<b>RD-A</b>
<b>2020.215</b>	Condoning the delay in submitting the final thesis of Ph.D in respect of Smt.Raina.P, Full-time Research Scholar in Hindi, for a period of one year from 21/12/2019.  <b>Resolved to condone the delay with requisite fee.</b>	<b>RD-A</b>
<b>2020.216</b>	Award of Ph.D Degrees to 6 candidates.  <b>Awarded. (Appendix-I)</b>	<b>RD-B</b>
<b>2020.217</b>	Request of Dr.Prasadan.P.K, Head, Dept. of Zoology, Kannur University, for exemption from remitting the penal interest of Rs.22,281/- (Rupees Twenty Two Thousand Two Hundred and Eighty One only) in view of delay in submitting bills in connection with the utilization of the grant for the minor research project, "Histopathology of two edible freshwater fishes infected with trematode Parasites".	<b>RD-C</b>

	<b>Resolved to waive the penal interest for the delayed submission of bills, since the delay was due to the hectic work being the additional charge of the Director, IQAC and Campus Director during the period.</b>	
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<b>2020.218</b>	<p>Proposal for amending Statute in connection with the term of appointment to the post of Registrar/Finance Officer/Controller of Examinations of the University.</p> <p><b>Resolved to amend the Statutes in tune with the conditions laid in ‘the University Laws (Amendment) Ordinance 2019 (Ordinance 21 of 2019)’.</b></p>	<b>Ad-A</b>
<b>2020.219</b>	<p>Resolutions No.19 and 30 passed by the meeting of the Senate held on 30/1/2020 and the content of the discussion thereon in the meeting, regarding enhancement of members to the Senate and Syndicate.</p> <p><b>Deferred for detailed study by the Standing Committee on General Affairs, Office &amp; Staff and to submit its proposal before 30<sup>th</sup> June 2020.</b></p>	<b>Pl.D A</b>
<b>2020.220</b>	<p>Resolution No.9 of the Senate meeting held on 30/1/2020 regarding establishment of Chair under the Dept. of Cultural Folklore Studies.</p> <p><b>Deferred for detailed study by the Standing Committee on CRLP and to submit its proposal before 30<sup>th</sup> June 2020.</b></p>	<b>Pl.D B</b>
<b>2020.221</b>	<p>Proposal for establishing Primary Health Centres at Kannur University Campuses.</p> <p><b>Approved.</b></p>	<b>Pl.D E</b>
<b>2020.222</b>	<p>Report prepared by the Finance Branch on the austerity measures adopted by the Govt due to Covid-19 impingement on the financial condition of the University.</p> <p><b>Resolved to approve except ‘J’ in the recommendations. Further resolved to delete the words ‘and students’ in ‘I’ of the recommendations.</b></p>	<b>Fin.B</b>
<b>2020.223</b>	<p>Request of the Principal, Gurudev Arts &amp; Science College, Mathil, regarding denial of awarding of Grace mark due to late submission of application.</p> <p><b>Resolved to accept the request of the Principal. Further resolved to condone the delay in submission of the application and to award grace marks to the eligible students, since the</b></p>	<b>ES-1</b>

	<p>candidates belong to 2017 UG admission and the U.O dated 29/5/2018 is applicable to the students of 2018 admission onwards. Further resolved to impose a fine of Rs.1,000/- for each candidate for the delay in submission.</p>	
2020.224	<p>Erroneous entry of false numbers while uploading marks of I semester M.A English degree October 2019 examination.</p> <p><b>Resolved to rectify and to issue notice to the examiner concerned to be more vigilant.</b></p>	EP-II
2020.225	<p>Effecting correction in the Practical Marks of two B.Ed students of Zainab Memorial College of Teacher Education, Kasaragod, at the already published results of III Semester B.Ed Degree examinations November 2019.</p> <p><b>Resolved to conduct a personal hearing with the optional teacher concerned by the Standing Committee on Examination on 23/6/2020 at 10.30 A.M.</b></p>	EP-III
2020.226	<p>Clarification on the Syndicate resolution No.2019.744 dated 5/12/2019.</p> <p><b>Resolved to grant fee concession in all types of fees stipulated for the course to the prisoners of all prisons situated in the geographical area of Kannur University. Further resolved to implement with effect from 5/12/2019.</b></p>	SDE-I
2020.227	<p>Representation submitted by Asst. Professors (on contract) as Course Co-ordinators in SDE for enhancement of TA for conducting contact classes.</p> <p><b>Resolved to direct the Finance Branch to submit a detailed report in this regard on or before 30<sup>th</sup> June 2020.</b></p>	SDE-I/Fin
2020.228	<p>Report the additional decisions taken by the UGC at its 543<sup>rd</sup> meeting held on 9/8/2019 related to ODL and OL</p> <p><b>Noted. Further resolved to grant Rs.2,10,000/- (Rupees Two Lakh Ten Thousand only) for DTP works of 28 papers of Hindi (both UG &amp; PG) SLM. Also resolved to gear up necessary action for acquiring UGC recognition for courses under ODL mode.</b></p>	SDE-I
2020.229	<p>Reporting the action of the Vice-Chancellor in sanctioning an amount of Rs.6,50,000/- (Rupees Six Lakh Fifty Thousand only) towards the fee share of III Semester MBA Programme (2018-20 batch) to the Director, Institute of Co-operative Management Studies, Parassinikkadavu.</p> <p><b>Noted.</b></p>	Acad.D
2020.230	<p>Reporting the matter of re-instating criteria of B.Ed Programme in Commerce Optional</p>	Acad.D

	<b>Noted.</b>	
<b>2020.231</b>	Reporting the matter of granting promotion to Dr.Babu Anto.P, Associate Professor, IT Dept, Mangattuparamba Campus to the post of 'Professor' with AGP of Rs.10,000/- under CAS of UGC.  <b>Noted.</b>	<b>Acad.B</b>

<b>2020.232</b>	Request of the Secretary, The Angadikadavu Don Bosco Society, to cancel their request to merge two institutions and to maintain the status quo and to adjust the amount of Rs.3,30,750/- (Rupees Three Lakh Thirty Thousand Seven Hundred and Fifty only, already remitted for issuing NOC for merging the institutions), towards fee for the Continuation of Provisional Affiliation fee of MCA at Don Bosco College for the academic year 2020-2021.  <b>Resolved to accept the request. Further resolved to deduct 10% towards administrative charges and to refund the balance amount.</b>	<b>Acad.A</b>
<b>2020.233</b>	Request of the Head, Dept. of Biotechnology & Microbiology to start M.Sc programme in Computational Biology in the Dept.  <b>Resolved to accept the request in principle. Further resolved to authorize Dr.Sreejith.K, Dean and Member of Syndicate, to submit detailed proposal.</b>	<b>Acad.A</b>
<b>2020.234</b>	Reconstitution of Foreign Students Admission Committee, under Directorate of International Academics, in the University.  <b>Approved.</b>	<b>RD-C</b>
<b>2020.235</b>	Proposals submitted by University Depts regarding institution of a Resource Centre for co-ordinating studies related to Nilgiris biosphere/Kabani river based life and civilization of Tribal and other communities, based on a memorandum submitted before the Hon.Prime Minister of India, by Sri.Bessy Parakkal, Secretary, Mananthavady Development Committee.  <b>Approved. Further resolved to authorize the Director, Research Directorate to consolidate the proposal in consultation with concerned four HoDs and to submit to the Vice-Chancellor.</b>	<b>RD</b>
<b>2020.236</b>	Request of Mrs.Bushra.N, Asst. Professor, Dept. of Zoology, Sir	<b>ES-II</b>

	Syed College, Taliparamba, to rectify the error in uploading the internal marks of two students in the I Semester B.Sc Degree Examination November 2019.  <b>Resolved to conduct a hearing with the teacher on 23/6/2020 at 11 A.M.</b>	
<b>2020.237</b>	Minutes of the meeting of the Standing Committee on Examination and Discipline held on 6/3/2020, imposing a fine of Rs.5,000/- on Smt.Shiji.V, Asst. Professor, SSITS for more than 30% increase in the marks on revaluation.  <b>Approved.</b>	<b>Ex.IX</b>

<b>2020.238</b>	Reporting the action taken by the Vice-Chancellor in having sanctioned the payment of Rs.30,79,983/-(Rupees Thirty Lakh Seventy Nine Thousand Nine Hundred and Eighty Three only) to various firms towards the cost of Sports equipment purchased for setting up of specialised fitness centre at the School of Physical Education and Sports Sciences.  <b>Noted.</b>	<b>PICO-A</b>
<b>2020.239</b>	Minutes of the meeting of the Building Committee held on 19/3/2020.  <b>Approved. (Appendix- II )</b>	<b>Pl.D E</b>
<b>2020.240</b>	Granting change of supervising teachers in respect of Sri.Sudheesh.C.S, Smt.Neena Thekkan and Sri.Sunil Alphonse, Part-time research scholars in Physical Education due to their sad demise of their former supervising teacher Dr.Sureshkutty.K, Associate Professor, School of Physical Education, Kannur University.  <b>Granted.</b>	<b>RD-A</b>
<b>2020.241</b>	Merging BTTM and BBA TTM programmes into 'BBA TT (BBA-Tourism and Travel) programme as recommended by the Board of Studies in Travel and Tourism (Cd).  <b>Deferred for detailed study by the Standing Committee on Course in Affiliated Colleges.</b>	<b>Acad.C</b>
<b>2020.242</b>	Reporting the matter of correcting the mistake occurred in the date of promotion of Dr.Sabu Sebastian, Asst. Professor in Mathematics, Nirmalagiri College, under CAS of UGC.	<b>Acad.H</b>

	<b>Noted.</b>	
<b>2020.243</b>	Report of Inspection conducted at Pilathara Co-op Arts & Science College, regarding the change of the Complementary Course of B.Sc Physics Programme. <b>Approved.</b>	<b>Acad.A</b>
<b>2020.244</b>	Placement/Promotion of 14 Asst. Professors in various Aided Colleges under CAS of UGC. <b>Approved (Appendix- III)</b>	<b>Acad.H</b>
<b>2020.245</b>	<b>Resolved to approve the minutes of the Standing Committee on General Affairs, Office &amp; Staff held on 3/6/2020 (Appendix IV)</b>	<b>Ad.A/Ad.C</b>
<b>2020.246</b>	<b>Resolved to approve the enquiry report jointly submitted by the Standing Committee on Legal Affairs and Course in Affiliated Colleges regarding various matters related to Sharaf Arts &amp; Science College.</b>	<b>Acad.A</b>

<b>2020.247</b>	<b>The Syndicate noted the resignation submitted by Dr.John Joseph, Convenor, Standing Committee on Examinations from the Syndicate. Further resolved to nominate Dr.Ajayakumar.K as the Convenor of the Standing Committee on Examination.</b>	<b>Pl.D A</b>									
<b>2020.248</b>	<b>Resolved to nominate following members of the Syndicate to the Standing Committees as shown below.</b> <table border="1" data-bbox="370 1123 1227 1276"> <tr> <td><b>1</b></td> <td><b>Dr.K.Sreejith.</b></td> <td><b>CRLP &amp; Course Affiliation</b></td> </tr> <tr> <td><b>2</b></td> <td><b>Prof.P.Mahesh Kumar</b></td> <td><b>Legal Affairs &amp; Examination.</b></td> </tr> <tr> <td><b>3</b></td> <td><b>Prof.V.Lissy Mathew</b></td> <td><b>SDE &amp; Student Welfare.</b></td> </tr> </table>	<b>1</b>	<b>Dr.K.Sreejith.</b>	<b>CRLP &amp; Course Affiliation</b>	<b>2</b>	<b>Prof.P.Mahesh Kumar</b>	<b>Legal Affairs &amp; Examination.</b>	<b>3</b>	<b>Prof.V.Lissy Mathew</b>	<b>SDE &amp; Student Welfare.</b>	<b>Pl.D A</b>
<b>1</b>	<b>Dr.K.Sreejith.</b>	<b>CRLP &amp; Course Affiliation</b>									
<b>2</b>	<b>Prof.P.Mahesh Kumar</b>	<b>Legal Affairs &amp; Examination.</b>									
<b>3</b>	<b>Prof.V.Lissy Mathew</b>	<b>SDE &amp; Student Welfare.</b>									
<b>2020.249</b>	<b>Resolved to pay last drawn salary and allowances (less pension) with effect from 1.5.2019 as specified in UGC Regulation 2010 to Dr.P.T. Raveendran who is continuing as Pro-Vice-Chancellor after superannuating from the post of Professor as per the direction of the Hon. High Court.</b>	<b>Acad.B/Ad</b>									
<b>2020.250</b>	<b>Resolved to re-consider the earlier decision 2020.035 dated 20/1/2020 and to seek permission from the Govt. to pay the notified salary to Dr.Vincent.P.J. who is on deputation from Collegiate Education.</b>	<b>Ad.A</b>									
<b>2020.251</b>	<b>Resolved to approve the instructions to Chairpersons and Principals for the conduct of Practical Examinations/Project Evaluation/Viva-voce. (Appendix - V)</b>	<b>Ex.CII</b>									
<b>2020.252</b>	<b>Resolved to direct all affiliated colleges and University Departments to conduct the SDE Examination. Further resolved to authorize the Exam Monitoring Committee to suggest the amount for sanctioning facilities.</b>	<b>EG-I</b>									
<b>2020.253</b>	<b>Resolved that the colleges where Centrally Monitored</b>	<b>Exam</b>									

	Valuation Camps are conducted, will be paid centre fee of Rs.8,000/- (Rupees Eight Thousand only) fixed as admissible vide U.O.No.EG1.3/CV Camp Remn.D.W.DEA/2019 dated 22/10/2019.	
2020.254	Resolved to grant extension for six months for all the M.Phil/Ph.D scholars in the University in the light of the UGC guidelines on examination and academic calendar due to Covid-19. Loss of attendance during the Lock-down period shall be deemed to be present.	RD-C
2020.255	Resolved to provide mobile phone connection to Controller of Examinations, considering the responsibilities.	PICO/ Pl.D B
2020.256	Resolved to utilize the RUSA fund of Rs.5 Crore within the time frame and entrust the Development Officer for urgent directions, as recommended by the meeting of the Statutory Finance Committee held on 8/6/2020.	Pl.DE/ Pl.D C
2020.257	The Syndicate resolved to complete the construction works as per the agreement executed with the construction agencies within the stipulated time as recommended by the meeting of the Statutory Finance Committee held on 8/6/2020. Further resolved to convene the Standing Committee on Works & Planning, urgently.	Pl.D
2020.258	In the matter of request from Indian Telephone Industries (ITI) for additional payment, Vice Chancellor is authorised to place his recommendation before the meeting of the Syndicate on 30.6.2020.	Pl.D B
2020.259	Resolved to conduct all official meetings with more than 5 members online, due to Covid 19, if possible.	Ad
2020.260	The above minutes are read and confirmed.	

Sd/-

VICE-CHANCELLOR