

  
**KANNUR UNIVERSITY**

(Abstract)

**Enhancement of remuneration for the conduct of examinations for School of Distance Education - Sanctioned - Orders issued.**

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**EXAMINATION BRANCH**

No. EXAM/EAC-I/1/32/2017

K.U.H.Q. dated 24/07/2017

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- Read: 1. U.O.No.CEO/3/Remn.etc/(ii) dated 28-03-2012.  
2. Item No.2017.253 of the Syndicate meeting held on 28-04-2017.  
3. Note No.C.E.O/2017/32 dated 27.05.2017.

**ORDER**

As per the paper read (1) above, the rates of remuneration to school teachers towards the conduct of University Examinations was enhanced with effect from 01-04-2012.

2. As per the paper read (2) above, the Syndicate resolved to enhance the rate of remuneration for the conduct of examinations of School of Distance Education students at colleges/school centres, considering the proposal submitted by the Controller of Examination and the resolution has been implemented.

3) After having considered the syndicate decision, the Vice-Chancellor has accorded sanction for the implementation of the revised rates of remuneration for the conduct of Examinations for School of Distance Education at colleges/school centres with effect from 01-04-2017, along with other modifications as detailed in the format of rules and remuneration appended.

4) The U.O. read above stands modified to this extent.

5) Orders are issued accordingly.

6) Rate of remuneration (Annexure-I), proforma for consolidated statement of expenditure and remuneration paid (Proforma 1) (Annexure-II), Acquittance (Annexure-III), Receipt(Annexure IV) are appended herewith.

Sd/-

**JOINT REGISTRAR (Examination Branch)  
(For CONTROLLER OF EXAMINATIONS)**

To

**The Principals/ Chief Superintendants**

Copy to:

**PA to FO/PA to CE/KSAD/EAC-II / EG-I/ SF/DF/FC**

Forwarded/By order

  
**SECTION OFFICER**

**Appendix to U.O.No. EXAM/EAC-I/1/32/2017 dated 24/07/2017**

**Annexure-I**

**Rules and Rates of remuneration for the conduct of Examination for School of Distance Education in affiliated colleges and school centres with effect from 01-04-2017.**

Sl.No.	Category of Staff	Proposed rate per day
1	<b>Chief Superintendent</b>	Rs.400
2	<b>Senior Assistant Superintendent</b> (in charge of answer papers)	Rs.350
3	<b>Additional Chief Superintendent</b> (TA/DA and remuneration to be claimed directly from the University along with University order and Duty certificate in original)	Rs.150
4	<b>Invigilator</b> (For college centres one invigilator can be posted for each 30 students or fraction of more than five. For school centres one invigilator can be posted for each 20 students or fraction of more than five. One invigilator can be engaged for each differently abled student)	Rs.350
5	<b>Clerk</b> (One clerk shall be posted for each 500 students or fraction thereof)	Rs.300
6	<b>Office Attendant</b> (One OA shall be posted for each 500 students or fraction thereof)	Rs.250
7	<b>Sweeper</b>	Rs.225
8	<b>Contingent charges</b>	Rs.2 per candidate registered for each day's exam
9	<b>Amanuensis (Scribe)</b>	Rs. 100
10	Rate of remuneration for practical examinations shall be the same as that of the rate of remuneration for the conduct of examinations implemented vide U.O.No.CEO/3/Remn.etc/(i) dated 28-03-2012 and its modification from time to time	



**Details of remuneration paid**

1	Chief Superintendent/s	
2	Senior Assistant Superintendent/s	
3	Invigilator/s	
4	Clerks	
5	Office Attendant/s	
6	Sweeper/s	
7	Amanuensis (Scribe/s)	
8	Contingent charges @ per student per day	
	Total (In words.....)	

Advance received if any, :

Total expenditure :

Balance to be paid :

.....

In words.....

Please make the payment in favour of .....

Seal of the Institution

Chief Superintendent  
Name & Designation

**Appendix to U.O.No. EXAM/EAC-I/1/32/2017 dated 24/07/2017**

**Annexure-III**

**ACQUITTANCE**

Name of Examination Centre :

Name of Examination :

Date of Examination :

Sl. No.	Name & Designation	Nature of duty	Amount	Signature
		Chief Superintendant	No. of days X rate	
		Sr.Asst. Superintendant	"	
		Clerk	"	
		OA	"	
		Sweeper	"	
		Amanuensis (Scribe)		Separate acquittance is to be attached
		Invigilator 1	"	
		Invigilator 2	"	
		Invigilator 3	"	
		Invigilator 4	"	
		Total		

Certified that I have paid an amount of Rs. .... (in words.....) towards the remuneration for attending duties of Kannur University ..... year BA/B.Sc/B.Com/M.A/M.SC/M.Com ..... SDE Degree Examinations .....

**Chief Superintendent**  
Name & Designation (seal)

**Appendix to U.O.No. EXAM/EAC-I/1/32/2017 dated 24/07/2017**

**Annexure-IV**

**RECEIPT**

Received from the Finance Officer/Controller of Examinations, Kannur University an amount of Rs.....(in words.....) being the contingent charges at the rate of Rs. .... per candidate per day for the conduct of ..... year BA/B.Sc/B.Com/BA Afsal UI –Ulama/MA/M.Sc./M.Com Degree Examination of SDE students ..... 20.....(bills and vouchers attached)

Total Number of candidates registered :

Total days :

Total amount :

Date of Exam	No. of candidates registered	Amount
<b>Total</b>		

Seal

**Chief Superintendent**