



## KANNUR UNIVERSITY

### MINUTES OF THE MEETING OF THE SYNDICATE (9/2021)

#### HELD ON 15<sup>th</sup> NOVEMBER 2021.

Place of Meeting : Syndicate Room, University Head Quarters  
Date : 15/11/2021

#### ***Members attended:***

1. Prof. Gopinath Ravindran, Vice-Chancellor
2. Prof. Sabu A., Pro-Vice-Chancellor
3. Sri.Ferold Xavier, Secretary to Govt, Finance Dept.
4. Sri. Ajayan.C, Secretary to Govt., Higher Education Department
5. Smt. N.Sukanya
6. Dr. T. P. Ashraf
7. Dr. K.T. Chandramohanan
8. Prof. (Dr.) Prasadana P. K.
9. Dr. A. Ashokan
10. Prof. (Dr.) K Sreejith
11. Sri.Pramod Kumar K.V.
12. Dr.Rakhi Raghavan
13. Sri.M. C. Raju
14. Smt. M. Sreelekha
15. Prof. (Dr.) Lissy Mathew
16. Prof. (Dr.) Maheshkumar.P

Also present : Dr, Anil.R, Registrar (I/C)

Item No.	Subject	Section
2021.703	<p>Resolved to approve the following.</p> <ol style="list-style-type: none"> <li>1. Minutes of the meeting of the Selection Committee held on 2/11/2021 for the appointment of Public Relations Officer on deputation/temporary basis.</li> <li>2. Minutes of the meeting of the Selection Committee held on 9/11/2021 for the appointment of Electrician through Employment Exchange on temporary basis.</li> <li>3. Minutes of the meeting of the Selection Committee held on 9/11/2021 for the appointment of Electrical Helper through Employment Exchange on temporary basis.</li> <li>4. Minutes of the meeting of the Selection Committees held on 9/11/2021 and 10/11/2021 for the appointment of Office Attendant through Employment Exchange on temporary basis.</li> <li>5. Minutes of the meeting of the Selection Committee held on 10/11/2021 for the appointment of Groundsman through Employment Exchange on temporary basis.</li> <li>6. Minutes of the meeting of the Selection Committee held on 11/11/2021 for the appointment of Assistant Librarian (UGC) through Employment Exchange on temporary basis.</li> <li>7. Minutes of the meeting of the Selection Committee held on 11/11/2021 for the appointment of Professional Assistant Grade II through Employment Exchange on temporary basis.</li> </ol>	Ad.
2021.704	<p>Forwarding the explanation on the conduct of Inter Collegiate Tournaments for the year 2020-21 during the surge of Covid-19 to the District Collector, Kannur. Deferred vide item No.2021.684.</p> <p><b>Resolved to direct the Director of Physical Education to submit an apology which may be accepted and forwarded to the District Collector.</b></p>	DPE
2021.705	<p>Reporting the matter of age relaxation given to Smt.Suneera.K, for joining B.A (Afzal-Ul-Ulama) Programme for the year 2021-22 at Darul Irshad Arabic College, Paral.</p> <p><b>Noted.</b></p>	Acad.D
2021.706	<p>Reporting the non-receipt of clarification from the Govt. on leave rules applicable to the teachers of University Depts in the light of UGC Regulations 2018.</p> <p><b>Noted.</b></p>	Acad.H

<b>2021.707</b>	Reporting the matter of sanctioning annual increments to Dr.Vincent P.J, Controller of Examinations admissible in his parent post of Associate Professor as on 1/1/2020 and 1/1/2021.  <b>Noted.</b>	<b>Ad.A</b>
<b>2021.708</b>	Reporting the restoration of first increment in respect of Dr.S.Pradeep Kumar, former Controller of Examinations and release of his withheld retirement benefits by implementing the final judgment of Hon'ble High Court of Kerala in W.P (C ) No.3704/2021 filed by him, for ratification.  <b>Ratified.</b>	<b>Ad.A</b>
<b>2021.709</b>	Reporting the matter of sanctioning pension and pensionary benefits in respect of Sri.Vinod.K, Asst. Executive Engineer (Civil), retired from Kannur University service on superannuation on 31/1/2021.  <b>Noted.</b>	<b>Ad.A</b>
<b>2021.710</b>	Reporting the matter of cancellation of Ph.D registration granted to Sri.Anup Antony, Research Scholar in Malayalam under the guidance of Dr.V.Anil Kumar with Dept. of Malayalam, Govt. Brennen College, Thalassery, as Research Centre.  <b>Noted.</b>	<b>RD.A</b>
<b>2021.711</b>	Reporting the implementation of modalities of Electronic Thesis and Dissertation (ETD) system for the Ph.D/M.Phil programmes or adjudication procedures.  <b>Noted.</b>	<b>RD.B</b>
<b>2021.712</b>	Reporting the action of the Vice-Chancellor in granting permission to cancel the Ph.D registration granted to Sri.Biju.K, Part-time Research Scholar in Mathematics.  <b>Noted.</b>	<b>RD.C</b>
<b>2021.713</b>	Reporting the rejection of the application submitted by Dr.Venugopalan Nambiar.M, Asst. Professor, Dept. of Zoology, Govt. Brennen College as Research Supervisor, considered while granting the status of Research Centre to Dept. of Zoology, Govt. Brennen College, Dharmadam, as per resolution of the Syndicate on item No.2021.480. <b>Noted. Further resolved to modify the Ph.D Regulation reducing the minimum No. of supervisors to one, subject to other conditions being met.</b>	<b>RD.C</b>
<b>2021.714</b>	Reporting the Govt's decision to withdraw its direction to invite new programmes for the year 2021-22.  <b>Noted.</b>	<b>Acad.A</b>

2021.715	<p>Reporting the action of the Vice-Chancellor in having approved the recommendations of</p> <p>a) the Standing Committee meeting held on 13/8/2021 streamlining the steps already taken for the conduct/evaluation of examination during Covid-19 pandemic period in a students friendly manner.</p> <p>b) the Standing Committee meeting held on 3/9/2021 approving the report of the Committee constituted to study and report on the conversion formula with two modifications, by giving permission to take steps on the same considering the exigency of conduct/evaluation of the examinations.</p> <p><b>Noted.</b></p>	Ex.CII
2021.716	<p>Reporting the matter of rescheduling the working hours of Kannur University Offices from 10.A.M to 5 P.M.</p> <p><b>Noted.</b></p>	Ad.A
2021.717	<p>Ratifying the action of the Vice-Chancellor in having sanctioned Rs.9,39,675/- (Rupees Nine Lakh Thirty Nine Thousand Six Hundred and Seventy Five only) towards payment of wages for Office Attendants (40 Nos) engaged on daily wage basis during the first phase of the Examination Special Cell (from 5/2/2021 to 11/8/2021) for the academic year 2020-21.</p> <p><b>Ratified.</b></p>	EG-I
2021.718	<p>Proposal submitted by Dr.Prasadan.P.K, Head, Dept. of Zoology to establish a Centre for Biodiversity Studies' under the Dept. of Zoology, at the Mananthavady Campus.</p> <p><b>Resolved to approve the proposal with an outlay of Rs.50 Lakh in a Life Science Dept. after obtaining Administrative Sanction and the release of fund under Silver Jubilee Plan from the Govt. as recommended by the Statutory Finance Committee.</b></p>	Acad.A
2021.719	<p>Request of the Principal, Marthoma College for Hearing Impaired, Cherkala to change the name of the College as 'Marthoma College for Advanced Studies'.</p> <p><b>Resolved to grant permission to change the name after remitting the required fee.</b></p>	Acad.A
2021.720	<p>Protection of pay in respect of Dr.R.K.Sunil Kumar, Asst. Professor, Dept. of Information Technology of the University.</p> <p><b>Deferred.</b></p>	Acad.B
2021.721	<p>Resolution No.19 passed by the ordinary meeting of the Senate held on 8/9/2021, to address the general apprehension of the candidates registered under private study, by completing the procedures of Private Registration programmes commencing in 2020-21.</p> <p><b>Referred to the Standing Committee on Course, Research, Library &amp; Publication for detailed study.</b></p>	Acad.C

2021.722	Sanctioning 2 additional teaching posts (Asst. Professor on contract) in the M.Sc Plant Science Programmes at Mananthavady Campus.  <b>Resolved to sanction, as recommended by the Statutory Finance Committee.</b>	<b>Acad.F</b>
2021.723	Minutes of the Standing Committee on General Affairs with respect to hearing conducted on 9/7/2021 and 12/8/2021, regarding the issuance of Non Liability Certificate to Dr.Raji Sukumar.A (former Asst. Director, ITEC, Nileshwaram).  <b>Approved.</b>	<b>Acad.F</b>
2021.724	Placement/promotion of 10 Asst. Professors in three Aided Colleges to the Stages II & III of Asst. Professorship under CAS of UGC Regulations 2010 & 2018.  <b>Approved. (Appendix-I)</b>	<b>Acad.H</b>
2021.725	Approval of appointment of 7 Asst. Professors in various subjects at Mary Matha Arts & Science College, Mananthavady.  <b>Approved. (Appendix-I)</b>	<b>Acad.H</b>
2021.726	Placement/promotion of Asst. Professors in 3 Aided Colleges to the Stages II & III of Asst. Professorship under CAS of UGC.  <b>Approved. (Appendix-I)</b>	<b>Acad.H</b>
2021.727	Promotion of 8 Asst. Professors of 5 Aided Colleges to the post of Associate Professor with AGP 9000 (Pay Band – 37400 – 67000) under CAS of UGC.  <b>Approved. (Appendix-I)</b>	<b>Acad.H</b>
2021.728	Approval of appointment of 8 Assistant Professors in various Subjects/Depts. at NAM College, Kallikkandy  <b>Approved. (Appendix-I)</b>	<b>Acad.H</b>
2021.729	Issuing a Certificate to Dr.Babu Sebastian, stating that he has satisfactorily fulfilled all his financial, administrative and legal duties during his tenure as Vice-Chancellor of Kannur University.  <b>Resolved to issue.</b>	<b>Ad.A</b>
2021.730	Translating Kannur University Act, Statutes and Ordinances into Malayalam as per the minutes of the meeting of the State Level Committee for official languages of Govt held on 27/8/2021.  <b>Resolved to address the Higher Education Dept, Govt. of Kerala, for taking steps to translate the Act and Statute of Kannur University into Malayalam. Also resolved to constitute a Committee comprising Prof.Lissy Mathew (Member, Syndicate), as Convenor, Sri. Abdul Rafeek, Assistant Professor, Dept. of Malayalam, and Sri.Sudhakaran.M, Deputy Registrar (as Members) to translate the Ordinance into Malayalam.</b>	<b>Pl.D A</b>

2021.731	<p>Ratification of results approved and award of Ph.D Degrees to 25 candidates.</p> <p><b>Resolved to ratify the result and to award Ph.D Degrees. (Appendix-II)</b></p>	<b>RD.B</b>
2021.732	<p>VI Semester UG Examination April 2020 – Revaluation – Delinquency – Fixing liability on persons responsible – Recommendations of the Syndicate Standing Committee on Examination &amp; Discipline – forwarded for consideration.</p> <p><b>Resolved to approve the recommendations of the Standing Committee.</b></p>	<b>Ex.IX</b>
2021.733	<p>Resolution No.3 of the Senate meeting held on 8/9/2021 regarding disbursement of pending remuneration to Examiners.</p> <p><b>Noted.</b></p>	<b>EAc-II</b>
2021.734	<p>Request of the Principal, E.K.N.M.Govt. College, Elerithattu to correct the internal marks of 9 B.Com students in the published result of V Semester November 2020 Examination.</p> <p><b>Resolved to grant permission to correct the internal marks of 9 B.Com students with a fine of Rs.90/- per student and to revise the result accordingly.</b></p>	<b>EC-I</b>
2021.735	<p>Requests of Sri.Thayyib.T.K (Reg. No.B2PCOM1419) and Favaz.P.V (Reg.No.B2PCOM1414) to attend the missed examinations of M.Com Degree mercy chance (2013 &amp; earlier admissions) examinations.</p> <p><b>Resolved to permit with a fine of Rs.3,000/-(Rupees Three Thousand Hundred only) each.</b></p>	<b>EG-I</b>
2021.736	<p>Engaging daily wage/contract employees beyond 28 days in the Examination Branch</p> <p><b>Resolved to engage upto 179 days relaxing the U.O.No.Ad.E2/17447/2018 dated 25/9/2018.</b></p>	<b>EG-I</b>
2021.737	<p>Request to award first class to a re-admitted B.Tech candidate who could not complete the course in the stipulated period of 5 academic years, but passed the course with or more than 60% of marks utilizing the supplementary chance.</p> <p><b>Resolved to authorise the Controller of Examinations to verify the reasons for the delay occurred in completing the Course in the stipulated period.</b></p>	<b>EB-II</b>
2021.738	<p>Ratifying the publication of results and award of Degrees to the candidates in the University teaching Depts</p> <p><b>Resolved to ratify the result and to award Degrees. (Appendix-III)</b></p>	<b>EG-I</b>
2021.739	<p>Proposal for a separate Board of Examiners for Sociology and Social work.</p> <p><b>Resolved to constitute a Common Board of Examiners for Sociology and Social work with adequate representation from both streams.</b></p>	<b>Ex.CII</b>

<b>2021.740</b>	Financial Report November 2021 submitted by Finance Officer with immediate financial requirements with recommendations for covering financial shortage.  <b>Approved. Also resolved to collect pending dues from affiliated colleges towards affiliation/exam fee etc, in a time bound manner.</b>	<b>Fin.B</b>
<b>2021.741</b>	Request of former Co-ordinator of M.Sc Plant Science to condone the error occurred in preparing the rank list of entrance exam of 2021-22 admission for M.Sc Plant Science programme at Mananthavady Campus.  <b>Resolved to accept the request. Further resolved to issue a warning letter to the teacher in this regard stating not to repeat such lapses in future. Also resolved to create 2 additional seats as supernumerary only for this year to accommodate the students.</b>	<b>SWC</b>
<b>2021.742</b>	Reporting the final settlement amount of Rs.2,20,04,023/- (Rupees Two Crore Twenty Lakhs Four Thousand and Twenty Three only) sanctioned as advance to Dr.Nissamudeen.K.M, Head, Dept. of Physics for the purchase of Laboratory equipments at Scientific Instrumentation Centre, SAT Campus, Payyanur under RUSA  <b>Noted.</b>	<b>PICO-A</b>
<b>2021.743</b>	Recommendations of the Standing Committee on Course, Research, Library and Publication on the matter of implementing shift system in University libraries.  <b>Approved.</b>	<b>Ad.E</b>
<b>2021.744</b>	Reporting the action of the Hon;ble Vice Chancellor in having sanctioned an amount of Rs.1,00,771/- (Rupees One Lakh and Seven Hundred and Seventy One only) to Kalliassery Vanitha Press Workers Vyavasaya Sahakarana Sangam Ltd, towards the cost of binding charges of tabulation registers.  <b>Noted.</b>	<b>EG-III</b>
<b>2021.745</b>	Request of Dr.A.Ashokan, former Registrar to change the usage from 'Terminated' to 'Relieved' in the U.O.No.Ad.A2/8717/2011 dated 18/12/2012.  <b>Approved.</b>	<b>Ad.A</b>
<b>2021.746</b>	Request of Shincy.K (Reg.No.NG13AMAR25) to award III year NCC grace mark for the academic year 2015-16. <b>Accepted with a fine of Rs.1,500/-(Rupees One Thousand Five Hundred only).</b>	<b>Acad.D</b>
<b>2021.747</b>	Approval of appointment of 6 Assistant Professors in the Dept. of Commerce, Mass Communication & Journalism at SES College, Sreekandapuram.  <b>Approved. (Appendix – I)</b>	<b>Acad.H</b>

	<b>Other items permitted by the Chair</b>	
2021.748	Considering the request dated 10/11/2021 received from Dr.Anil Ramachandran, Registrar-in-charge, resolved to relieve him from the duties of Registrar, Kannur University, with effect from 22/11/2021 AN. Further resolved to appoint Prof (Dr).Joby K.Jose, Dept. of Statistics, and Director, Research Directorate, as the new Registrar-in-charge in place of Dr.Anil Ramachandran, with effect from 23/11/2021FN. Also resolved to appoint Dr.Anil Ramachandran, School of Physical Education and Sports Sciences, as the new Director of Research Directorate, with effect from 23/11/2021 FN in place of Prof (Dr).Joby K.Jose.	Ad.A
2021.749	Resolved to grant provisional registration to JRF holders for Ph.D Programme as done in other Universities to attract and retain quality research scholars.	RD
2021.750	Resolved to enhance the remuneration of Drivers as per G.O (P) No.29/2021/Fin dated 11/2/2021. Further resolved to enhance the remuneration of Part-time Sweepers as per 11 <sup>th</sup> Pay Revision Report.	Ad.B/C
2021.751	Resolved to set up required facilities at the earliest for shifting the Dept. of Management Studies from University Campus, Palayad, to University Central Library Building, Thavakkara, as resolved by the Syndicate vide item No.2018.557 dated 13 <sup>th</sup> July 2018.	Pl.D
2021.752	Resolved to approve the minutes of the meeting of the Examination Monitoring Committee held on 10/11/2021. (Appendix- IV) Further resolved to collect re-registration charge Rs.5,000/- (Rupees Five Thousand only) and Rs.500/- for each paper from the candidates appearing for one time final mercy chance examination for 2011 to 2013 admission B.Tech programme.	CEO/EG.I
2021.753	Resolved to institute a Silver Jubilee Endowment for providing scholarship to the topper among the economically backward students of the University by utilising the income generated from the endowment.  As a part of mobilization of additional fund for this purpose, resolved to issue “Kannur University Silver Jubilee Emblem” embedded Artefacts as a commemorative token of the Silver Jubilee Celebrations of the University (Cost of artefacts @ Rs.300, issue price @ Rs.500, No. of Issue – 1 lakh, Expected income : Rs.200 x 1,00,000 = Rs.2 Crore).  The commemorative token shall be issued among the affiliated colleges, Distance Education Centres, Alumni and well wishers of the University. Further resolved to authorise the IQAC for taking further steps related to the creation and selection of the artefacts.	IQAC
2021.754	Resolved to approve the minutes of the meeting of the Standing Committee on Course, Research, Library & Publication and Officers of the School of Distance Education, Examination and Academic Branches held on 11/11/2021 to discuss the issues related to UG/PG programmes (Private Registration) under SDE. (Appendix-V)	Acad.C



<b>2021.755</b>	<b>Resolved to authorise the Standing Committee on Examination to study the proposal for implementing Digital Evaluation System with on screen marking.</b>	<b>CEO</b>
<b>2021.756</b>	<b>Resolved to forward the notification of the examination to all the candidates registered for the University Examinations by email.</b>	<b>EG-I</b>
<b>2021.757</b>	<b>Resolved to authorise Dr.Sheena Shukkur, Course Director, LL.M Course at Manjeshwaram Campus, to engage one Assistant, one Security Guard, one Sweeper cum Office Boy on temporary basis for 89 days. Further resolved to modify the resolution No.2021.696 dated 28/10/2021 to this extent.</b>	<b>Ad.A</b>
<b>2021.758</b>	<b>Resolved to authorise the Registrar to implement the attendance marking system by swiping the cards by 15<sup>th</sup> December 2021.</b>	<b>Ad.A</b>
<b>2021.759</b>	<b>The above minutes are read and confirmed.</b>	

Sd/-  
**VICE-CHANCELLOR**