



KANNUR UNIVERSITY

(ACADEMIC 'A' SECTION)

No.Acad/A1/ New Colleges /2020-21

Civil Station P.O. Dated. 01.08.2019

NOTIFICATION

Applications are invited for starting new Colleges/Permanent increase of seats (except Engineering /Medical and allied subjects) during the Academic year 2020-21.

The application form and other details are available on the University website (www.kannuruniversity.ac.in), which can be downloaded accordingly. The application thus downloaded from the University website must be accompanied by Demand Draft of any of the nationalized bank drawn in favour of the Finance Officer, Kannur University payable at Kannur, or through online mode as furnished below.

Sl.No	Application cum processing fee for starting new Colleges (non-refundable)	Rs.50,000/- (Rupees Fifty thousand only)	Rs.3,30,750/- as Registration fee once the College is approved.
1.			
2.	Application fee for Permanent increase of seats	Rs.5515/- (Rupees Five thousand five hundred fifteen only)	Registration fee as per the existing rate shall be paid once the increase of seats is allowed.

The filled applications should be addressed to the Registrar, Kannur University, Thavakkara, Civil Station P.O, Kannur -2. **The last date for receipt of applications along with all necessary documents and application fee is on or before 31.08.-2019, 5 P.M.**

Incomplete applications, applications, without the 'Application cum Processing fee' and the Applications received after the stipulated last date will summarily be rejected without any notice. Further action upon the applications will be taken subject to the concurrence and directions of Govt. of Kerala. (See additional instructions).

Note: No application from the existing colleges shall be considered, in case of Permanent increase of seats, unless the existing course has been stabilized.


REGISTRAR (i/e)

To

PS to VC/PA to PVC/PA to R/PA to CE/PA to FO/

PRO/Computer Programmer/Information Desk/

DR(Acad.)/AR I (Acad.)/AR II (Acad.)/SF/DF/FC





KANNUR UNIVERSITY

No.Acad.A1/New colleges/2020-21

APPLICATION FOR STARTING NEW COLLEGE DURING 2020-21

1. a. Name of the agency proposing to start the college with Postal address :

- b. Whether the Agency is registered :
(Copies of constitution, By-laws and certificates of registration to be enclosed).

- c. Personnel of the Managing Body

- d. Phone Number with STD code..... e. Mobile No.....

2. Location of the new College :

Place:	Village
Town	Taluk: District:

3. Location of feeder institutions, if any, Favorable for the development of the College, if it is started }

4. Names of other colleges within the radius of :
16 kilometers.

5. Courses and subjects for which affiliation is sought

1.....	4.....
2.....	5.....
3.....	6.....

6. Particulars of courses with Complementary Courses/Common Courses/specializations

Sl.No.	Core Course	Subsidiaries/ Complementary	Second Language/ Common Course
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1.

2.

3.

4.

5.

6.

7. Whether applying afresh or renewal? :
(If renewal, give details of previous application)

8. No. of students proposed to be admitted for each Course.

1.....	4.....
2.....	5.....
3.....	6.....

8 a) Details of financial resources of the management for capital expenditure on buildings, furniture and equipments and for a continued maintenance of the college.

b) Endowments, if any

9 (a) Details of infrastructural facility available at the proposed college.

Particulars	No. of rooms available	Dimensions of rooms	Whether the building is temporary/ permanent
a. Class room.			
b. Lecture Halls			
c. Staff room			
d. Professor's room			
e. Principal's room			
f. Lab facilities			
g. Library			
h. Computer Lab			

Sl.No.

Rs.5515/-



KANNUR UNIVERSITY

APPLICATION FOR PERMANENT INCREASE OF SEATS IN EXISTING COURSES IN THE AFFILIATED COLLEGES DURING 2020-21

1. Name of the College and place :
2. Name and Address of the Agency running the college. :
3. Existing courses of studies in the College with Complementary/Subsidiaries, Second Languages, Optional Subjects :
4. Course and subject for which additional affiliation is sought, with Complementary subjects/ Second languages / Optional subjects. :
5. a) Number of students proposed to be admitted in each course.

Sl.No.

Name of the Course

Number of seats required

Contd....2

b) Present course- wise strength of the college

Sl.No.	Name of the Course	Sanctioned intake
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c) Permanent increase required, if any

Sl.No.	Name of the Course	Present intake	Permanent increase required
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6. Whether the college has fulfilled the conditions laid down by the University (Regarding management, administration and academic matters) regarding existing courses.
7. Details of previous application, if any, for affiliation in the same subject/permanent increase of seats and the result of each application
8. Whether the college has suspended or dropped any course of study for which affiliation has been granted, if so, give particulars.

9. a) Accommodation now available for teaching the subjects proposed to be started (a sketch plan of lecture halls with dimensions marked should be attached)
 - b) Whether permanent buildings are available
 - c) Whether any other subject is taught in the same room with suitable adjustment of the time table and if so the details
10. Additional accommodation proposed if any;
No.of Class Rooms/Laboratories
11. a) Details of Laboratory facilities available or proposed
To be made available for each proposed subject (A sketch plan of the Laboratory showing the dimensions of the laboratory, the arrangement of work table, provision of gas, water, light etc. should be furnished).
 - b) Whether any other practical or theory class will be conducted in the same laboratory, Give details.
12. Details of the arrangements made for store-room, preparation room, balance room, staff room in respect of each proposed subject (Indicate dimensions of room on a sketch map):
13. Provision made for Herbarium, Museum, Frog Pond, etc., for Natural Science subjects.
14. Amount spent so far on capital expenditure for the purchase of equipment in each subject proposed to be started.

Subject

Amount spent

15. Annual provision for the purchase of equipment and chemicals for the maintenance of laboratories.
16. (a) Details of Library and Reading room facilities.
(b) Amount spent so far on capital expenditure for the Purchase of books.
(c) Provision made for the purchase of books during the current year for each main subject proposed to be started.
(d) Provision made for recurring expenditure on the purchase of books.
17. Provision made for the purchase of additional furniture required.

18. (a) Details of existing staff in the subjects proposed to be started.
(b) Additional staff for 1st year, 2nd year and 3rd year.
19. (a) Details of Hostel facilities now available.
(b) Provision made for additional Hostel accommodation in view of the additional affiliation applied for.
(c) Details of residential accommodation available for staff, including principal.
20. Area of playgrounds, and provision made for games.

21. Financial resources of the college for its continued maintenance.

Financial resources :

a) Capital

- (1) Approximate value of the buildings.
- (2) Endowments.
- (3) Deposit with the University.
- (4) Additional resources.
- (5) Other capital items.

b) Income for last two years from.

- (1) Endowments.
- (2) Property.
- (3) Fees.
- (4) Grants.
- (5) Other sources.

c) Expenditure.

- (1) For the past two years.
- (2) For the coming year (estimate)
- (3) Budget for the last two years.

d) Whether salary payment to the staff has been regular.

22 (a) Details of financial guarantee furnished to the University by the Management as per Statutes.

23. Particulars of Registration fee remitted

- a) DD No.....Date.....
- b) Amount
- c) Bank

DECLARATION

On behalf of the
..... (name of College) We, the Principal, President, Board of Management and the sponsor of the said college, jointly and severally undertake to carry out faithfully the provisions of the University Act, Statutes, Ordinances and Regulations and the directions issued by the University and the Government from time to time, in so far as they are related to the college.

Signature of the Principal.

Signature of the President, Managing Body/
Educational Agency.

Place:

Date :

Office seal



KANNUR UNIVERSITY
(Academic 'A' Section)

Kannur University, Thavakkara Campus, Civil Station P.O., Kannur – 670 002

Website: www.kannuruniversity.ac.in

Telefax: 0497 2711460.

Phone : 04972715335.

E Mail: registrar@kannuruniv.ac.in

Extension: 223.

INSTRUCTIONS: APPLYING FOR STARTING OF NEW COLLEGES/

PERMANENT INCREASE OF SEATS 2020-21

1. Duly filled in Application form along with required documents for starting new Colleges/ Permanent increase of seats should be submitted in original. (A photocopy of the filled up application with its entire documents also be submitted).
2. The last date for receipt of application is **31-08-2019, 5 P.M.**
3. The Registration fee for starting a new college /Permanent increase of seats shall be paid once the College / Permanent increase of seats is approved.
4. The following documents should be attached along with the application for starting a new College.
 - a. Photocopy of the Society/Trust Registration Certificate, attested by a Gazetted Officer.
 - b. Photocopy of the By-law of the Society/Trust, attested by a Gazetted Officer.
 - c. Name, address, occupation and phone numbers of the Board of Directors/Trustees.
 - d. Photocopy of the registered documents of land owned by the Trust/Society, attested by a Gazetted Officer on each page. A minimum of 5 acres of land for Arts & Science and Professional Colleges and 3 acres for Oriental Title Colleges of usable land without any encumbrance shall be available exclusively for the purpose of the College.
 - e. Photocopy of the site plan and building plan of the proposed building, attested by an Engineer not below the rank of an Executive Engineer.

(Contd....2)

- f. Photocopy of the site plan and building plan of the temporary building, attested by an Engineer not below the rank of an Executive Engineer.
- g. Original Possession Certificate of the land and survey plan signed by the Village Officer concerned.
- h. Original No Encumbrance Certificate of the land for 13 years and Land Tax receipt.
- i. Photocopy of the minutes of the meeting of the Society/Trust resolving to establish the College, attested by a Gazetted Officer.
- j. Certificate from the bank indicating the present balance.
- k. Letters of consent from the Principals of the schools expressing willingness for providing facilities for teaching practice. (In the case of starting B.Ed Colleges).
- l. Documents proving financial stability of the management (Total value of the movable/immovable properties owned by the Trust/Society).
- m. Latest audited balance sheet of the Trust/Society.
- n. Declaration from the management, in the case of Professional Colleges, expressing their willingness to abide by the Government Rules in the matter of fee, merit/ management quota of seats and other related matters.
- o. The specifications regarding Class rooms, Library, Reading room, Laboratory, Playground etc. are detailed in the Kannur University First Statutes 1998, Chapter V Affiliation of Colleges, which is available in the University website.

The applications should reach the Registrar, Kannur University, Thavakkara, Civil Station P.O. Kannur-2 on or before **31.08.2019, 5 P.M.**

Sd/-

REGISTRAR